



**BOARD OF DIRECTORS
REGULAR MEETING**

**WEDNESDAY, NOVEMBER 19, 2025
6:30 PM**

**In Person:
Beach Cities Health District
Beach Cities Room - Lower Level
514 N. Prospect Ave. Redondo Beach, CA 90277**

**Video Conference:
[https://bchd-org.zoom.us/j/89152655009?](https://bchd-org.zoom.us/j/89152655009?pwd=n0UKjqH0ggB0sShLuKm9cm5FpIWME1.1)
[pwd=n0UKjqH0ggB0sShLuKm9cm5FpIWME1.1](https://bchd-org.zoom.us/j/89152655009?pwd=n0UKjqH0ggB0sShLuKm9cm5FpIWME1.1)
Password: beach**

**Phone Conference:
Dial In: (669) 444 - 9171
Webinar ID: 891 5265 5009**

**I. Call To Order - Principles of Civility - Salute the Flag
PRINCIPLES OF CIVILITY**

These principles were established to create a climate of respect and inclusiveness that embraces community members with diverse backgrounds and life experiences, deliberately seeks multiple perspectives, and supports the free and open exchange of ideas and civil discourse.

LISTEN FIRST

Understand the views and reasoning of others.

RESPECT DIFFERENT OPINIONS

Invite and consider different perspectives.

BE COURTEOUS

Treat all colleagues, staff and members of the public in a professional and courteous manner. Disruptions at the meeting will not be tolerated.

DISAGREE CONSTRUCTIVELY

Focus on the issues and do not personalize the discussion.

DELIBERATE THE POLICY, DO NOT DEBATE THE PERSON

Propose a course of action of mutual benefit that leads to consensus.

There will be Public Input opportunities for every agenda item.

BCHD Agenda – NOVEMBER 19, 2025

BOARD MEETING COMMENTS:

Note: Your comments will become part of the official meeting record. We invite you to provide your name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. If you offer public comment virtually during the Zoom Meeting, we invite you to turn on your camera while you are speaking.

VIRTUAL VERBAL COMMENTS:

Option 1: Click Here: <https://www.bchd.org/board-directors-meetings>

Scroll down to Upcoming Events and click "E-Comments" and fill out the Request to Speak by 5:30pm on Wednesday, November 19, 2025.

Option 2: You can also raise your hand during the Zoom Meeting when the Board Chair opens the agenda items for Public Discussion and you will be chosen in the order your hand is raised.

WRITTEN E-COMMENTS :

Click Here: <https://www.bchd.org/board-directors-meetings>

Scroll down to Upcoming Events and click "E-Comments" and filter through which agenda item you would like to leave a written comment for by Wednesday, November 19, 2025.

Written comments will not be read into the record. They will be provided to the Board members and will be on file with the District and available for review.

II. Beach Cities Health District Staff Recognition

10 Years

Cindy Carcamo

(Aja Jordan)

III. CEO Report:

III.A CEO Report - November 2025

[CEO Report - November 2025 \(Final\).pdf](#)

[Formal Complaint Email.pdf](#)

IV. Public Discussion On Items Not On The Agenda

IV.A Written Comments

[Written Comments - Board Meeting November 2025.pdf](#)

V. Program And Staff Reports:

V.A Presentation: Human Resources Update (Megan Vixie)

[2025-11-19 BOD HR Presentation_FINAL.pdf](#)

V.B Chief Medical Advisor Update (Dr. Bill Kim)

V.C Legal Counsel (Robert Miller)

VI. Activity Break/Mindfulness

(Megan Vixie)

VII. Committee Reports

Community Health Committee
(Jane Diehl)

Finance Committee
(Dr. Noel Chun)

Discussion and Potential Action Item: Approval of the FY24-25 BCHD Independent Audit Report and accompanying Financial Statements.

[FY24-25 Audit BOD Staff Memo_Nov2025.pdf](#)

[BCHD ACFR June 30, 2025 - DRAFT.pdf](#)

[BCHD Required Audit Communication Letter.pdf](#)

[2025_11_19_BOD Meeting - FY24-25 Audit Slides.pdf](#)

Policy Committee
(Vanessa Poster)

Properties Committee
(Dr. Martha Koo)

Discussion and Potential Action Item: Approval to authorize the District CEO to execute a contract in the amount of \$152,504 with Ally Construction Services, attached herein in substantial form, for Construction Management services for the Center for Health & Fitness relocation project.

[Memo_RFP CHF Construction Manager.pdf](#)

[Professional Service Agreement_Ally Construction Services.pdf](#)

[ALLY Construction Services Proposal Submission.pdf](#)

[RFP - CHF Relocation Construction Manager JR.pdf](#)

Strategic Planning Committee
(Dr. Michelle Bholat)

VIII. Consent Items:

VIII.A Discussion And Potential Action Item: Approval Of Minutes of the October 22 2025 Study Session

[Study Session Minutes - October 22, 2025.docx](#)

VIII.B Discussion And Potential Action Item: Approval Of Minutes of the October 22 2025 Regular Meeting

[Board Minutes - October 22, 2025.docx](#)

VIII.C Discussion And Potential Action Item: Approve Checks No. 83233 Through No. 83338 Totaling \$458,171.38 For Accounts Payable For The Month Of October 2025

[Treasurers_report 10-2025.pdf](#)

IX. Old Business

X. New Business

- X.A Discussion and Potential Action Item: Staff recommends that the Board of Directors: 1. Authorize the CEO to negotiate a Letter of Intent (LOI) (in the form attached to the Memo from Tom Bakaly) and accompanying term sheet with MarVentures/Continental, ESL/NexCore and Sunrise for a ground lease with respect to development of the District's Healthy Living Campus located at 514 Prospect Avenue, Redondo Beach, in the priority recommended by the Advisory Working Group. 2. Authorize the CEO to execute a Letter of Intent and accompanying term sheet with one of the developers listed in 1 above (MarVentures/Continental, ESL/NexCore or Sunrise) who, in the judgment of the CEO after considering the input from the Advisory Working Group and the Board, offers the most favorable terms to the District and the communities it reserves consistent with the criteria for selection. 3. Direct staff to return with an update on the LOI and term sheet at the Board's January meeting.

[BOD RFEOI Memo.pdf](#)

[Project Summary Presentation \(FINAL\).pdf](#)

[Template Draft LOI - Letter of Intent.pdf](#)

[SDHD Summary Report - October 31, 2025 Final.pdf](#)

[Developer Selection Timeline.pdf](#)

- X.B Discussion and Potential Action Item: Approval to renew the District Payroll Processing, Human Capital Management and Time Labor Management Software ADP, INC., guaranteed price agreement for an additional 3 years totaling approximately \$97,000

[BCHD ADP Contract Approval Memo_11192025.pdf](#)

XI. Board Member Reports

XII. Adjournment in the Memory of Linda Neal

- XII.A Adjournment in the Memory of Linda Neal

[In Memory of Linda Neal.docx](#)

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact Charlie Velasquez at (310) 374-3426 ext 213.

Any materials required by law to be made available to the public prior to a meeting of the Board of Directors can be inspected at the following address during normal business hours: 1200 Del Amo Street, Redondo Beach, California 90277.